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PALM BEACH COUNTY, FLORIDA

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MEMORANDUM

TO: Honorable Chair and Members of the School Board
Michael J. Burke, Superintendent
Chair and Members of the Audit Committee

FROM: Teresa Michael, Inspector General *TM*

DATE: February 28, 2023

SUBJECT: Transmittal of Final Investigative Report:
23-0007-I Pahokee Middle Senior High School

Attached please find a copy of the Palm Beach County School District Office of Inspector General (OIG) Final Report of OIG Case 23-0007-I related to employee misconduct. On September 8, 2022, the School District of Palm Beach County, Office of Inspector General received a complaint from Pahokee Middle Senior High School Principal Dwayne regarding alleged misconduct on the part of [REDACTED]. Specifically, it was alleged that [REDACTED] collected \$1,000 from each cheerleading student/parent for cheerleading uniforms and gear and did not deposit the funds into the applicable internal account.

The OIG investigation concluded the allegation was **substantiated**.

In accordance with School Board Policy 1.092.9.b.iv., on January 26, 2023, the draft of this investigation was provided to [REDACTED] for a response. No response was received by the OIG.

The findings of this report were referred to the Office of Professional Standards for action deemed appropriate.



OIG CASE NUMBER 23-0007-I

Pahokee Middle-Senior High School

TYPE OF REPORT: FINAL

DATE OF REPORT: February 28, 2023



Teresa Michael

**Teresa Michael, Inspector General
Office of Inspector General
School District of Palm Beach County**

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Office of Inspector General

Report of Investigation 23-0007-I

EXECUTIVE SUMMARY

From September 9, 2022, through January 5, 2023, the Office of Inspector General (OIG) conducted interviews and reviewed pertinent documentation and records related to an allegation that Pahokee Middle-Senior [REDACTED] [REDACTED]¹ collected thousands of dollars from cheerleading students and parents for uniforms and gear and neither deposited the money into the appropriate internal funds account nor kept records of the collected money.

The investigation concluded the allegation that [REDACTED] violated standards, practices, and procedures outlined in the FDOE Red Book, School Board Policy 3.02-Code of Ethics, and the District's Internal Accounts Manual, was **Substantiated**.

On December 6, 2022, the OIG met with School Police Detective Martha Lopez to discuss the acceptance of this case being referred to School Police for a criminal investigation. On December 12, 2022, Detective Lopez notified the OIG that they would not be accepting the case. Subsequently after interviewing [REDACTED], the OIG reached out to School Police on January 26, 2023, with additional information obtained during [REDACTED] interview for acceptance of a criminal investigation. School Police did not accept the case.

On January 26, 2023, the OIG forwarded a copy of the draft report to [REDACTED] and her attorney, Tony Duran. No response was received from [REDACTED] or her attorney.

RECOMMENDATIONS

During the course of the investigation, the following management issues were observed and are referred to Principal Dennard and the Director of Office of Professional Standards.

- The OIG recommends that [REDACTED] takes or retakes all required internal accounts and annual HR policies training.
- The OIG recommends that Principal Dennard ensure the 19 cheer uniforms that were purchased by the school² for FY 2021/22 are returned by the end of the current school year.

¹ [REDACTED] is also known as, and referred to in the instant report as [REDACTED].

² This recommendation does not refer to uniforms purchased directly by students.

- The OIG recommends that Principal Dennard or other school administrators ensure that [REDACTED] turns in the receipt book issued to her in July 2021.

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INVESTIGATIVE PREDICATE

On September 8, 2022, the School District of Palm Beach County, Office of Inspector General received a complaint from Pahokee Middle Senior High School Principal Dwayne Dennard regarding alleged misconduct on the part of [REDACTED]. Specifically, Dennard alleged that [REDACTED] collected \$1,000 from each cheerleading student/parent for cheerleading uniforms and gear and did not deposit the funds into the applicable internal account.

On September 9, 2022, OIG Investigator Veronica Vallecillo was assigned the complaint for investigation.

The OIG investigation concluded that the allegation was Substantiated. The investigation findings of the allegation will be discussed in detail later in this report.

BACKGROUND

Pahokee Middle-Senior High School is a public school located at 850 Larrimore Rd., Pahokee, Florida. The student enrollment at Pahokee Middle-Senior High School is 887, serving grades 6-12.

The Pahokee Middle-Senior High School varsity cheerleading team roster included 21 students ranging from grades 9-12.

On September 30, 2022, Cheerleading Coach [REDACTED] submitted, via email, her resignation letter to Principal Dennard. The letter did not provide a reason for resignation and stated her last day was October 14, 2022. Subsequently, [REDACTED] rescinded her resignation on October 12, 2022.

ALLEGATION

It is alleged that Pahokee Middle-Senior High School [REDACTED], by collecting \$1,000 from each cheerleading student/parent for cheerleading uniforms and gear and not depositing the funds into the applicable internal account, violated the standards, practices and procedures outlined in the Florida Department of Education's Financial and Program Cost Accounting and Reporting for Florida Schools ("FDOE Red Book"³), School Board Policy 3.02 – Code of Ethics, and failed to follow Chapters 1 and 7 of the District Internal Accounts Manual.

³ The Financial and Program Cost Accounting and Reporting for Florida Schools, 2021 ("Red Book") is incorporated by reference in Rule 6A-1.001, Florida Administrative Code, pursuant to the requirements of sections 1010.01, 1010.20 and 1011.07, Fla. Stat.

Chapter 8 of the FDOE Red Book states, in part:

“All money collected by the school must be substantiated by pre-numbered receipts, consecutively numbered class receipt records, reports of monies collected, pre-numbered tickets, reports of tickets issued and sold, or other auditable records.” Red Book, Chapter 8, section III, 1.4.a.

“Insofar as is practicable, all money should be collected in the school office. Collections made outside of the school office must be turned in to the school office no later than the next business day.” Id. at 1.4.b.

*“All money collected must be deposited intact to a depository as frequently as feasible and as dictated by sound business practices. **In any event, funds collected must be deposited within five (5) working days.**”* Id. at 1.4.c. (emphasis in original).

“All deposits must equal the total amount of money taken in and recorded on receipts for the period covered by the deposit.” See *id.* at 1.4.d.

School Board Policy 3.02 – Code of Ethics, states, in part,

“Unethical conduct includes, but is not limited to:

Failing to account for public funds collected from students, parents or other parties” and “[c]o-mingling public or school-related funds with personal funds or checking accounts.” Quoting Policies 3.02.5.f.ii and iv.

District Internal Accounts Manual Chapter 1 - Cash Receipts, states, in part,

District-approved forms must be used as the means of recording cash received and as the basis for recording internal accounts revenues. All money collected by the school must be substantiated by pre-numbered receipts, consecutively numbered classroom receipt books, reports of monies collected, pre-numbered tickets, reports of tickets issued and sold, or other auditable records.

1. ...Collections outside the school office shall be turned into the school office the same business day...

3. ... Funds collected from students, event patrons, etc. must be deposited intact.

4. Receipts issued to parents must be pre-numbered and all manually-issued classroom receipts or SACC receipts must be accounted for. See District Internal Accounts Manual at 7.

Furthermore, the *Purchasing Guidelines* of the same manual, states, in part:

1. Any commodities and supplies that are on bid should be purchased from the bid-awarded vendors. Any requests to use non-bid vendors must be submitted and approved by Purchasing prior to ordering. See id. at 8.

Chapter 7 of District Internal Accounts Manual regarding *Cash Receipts and Deposits*, states,

“All funds handled by school board employees during normal working hours shall be included in and become part of the internal funds, and must be recorded in School Cash unless accounted for in the district-level PeopleSoft accounting system.” Quoting id. at 1.

Collecting Money from Students, further states,

“Collections from students must be properly documented with the name of the student, the purpose of the collection, the internal account name/number assigned to the activity, and the amounts collected from students. All forms must be completed in ink and signed by the sponsor.” See id. at 2.

COMPLAINANT INTERVIEW

On October 03, 2022, a sworn recorded interview of Pahokee Middle-Senior High School Principal Dwayne Dennard was conducted at Pahokee Middle-Senior High School in Pahokee, FL. The following represents actual and paraphrased statements made by “Dennard” as it relates to the Allegation:

Dennard stated he became the Principal of Pahokee Middle School in 2016. Dennard became the Principal of Pahokee Middle Senior High School in 2017.

Dennard stated he called the OIG on September 8, 2022, to report a concern regarding the school’s [REDACTED]. Dennard explained Athletic Director Lashonda Kelly brought to his attention that [REDACTED] allegedly collected \$1,000 from each student on the cheer team and then purchased cheer uniforms and gear with the funds. Dennard said [REDACTED] did not use District funds to purchase the items.

Dennard noted [REDACTED] has been a cheerleading coach for approximately seven years.

Kelly told Dennard that a parent alleged that [REDACTED] had been collecting funds from parents/students since May 2022. Dennard stated that in September 2022, he asked Treasurer Raisa Prieto if [REDACTED] had deposited any funds. According to Dennard, Prieto said no funds had been deposited by [REDACTED] into the varsity cheer account.

Dennard explained that the previous school year, 2021-2022, he approved for the purchase of athletic uniforms using gender equity funds, including cheerleading uniforms. Dennard intended for the uniforms to be rented for a fee instead of parents/students having to purchase the uniforms every year. Dennard said that at the end of school year 2021-2022, there were issues with [REDACTED] getting the students on the cheer team to return the uniforms that had been rented. Dennard noted that as of the beginning of the current school year, to his knowledge, not all the uniforms had been returned.

Dennard said that when the football season started, the cheerleading team did not have uniforms. However, on the September 23, 2022, football game, the team did have uniforms. Dennard said he has not received any complaints from parents, but was told by staff that some of the parents were not happy with the uniforms.

Dennard said that subsequent to him reporting the issue to the OIG, a student [REDACTED] approached him and told him she had not received her uniform and had used Cash App to pay [REDACTED] for the uniform. Dennard said he did not ask the student for details on the transaction, but would be able to get the information if need be.⁴ Dennard explained the school's protocol for ordering uniforms is to determine what is needed, ensure the respective account has available funds, obtain a quote from a District approved vendor, and submit a purchase order for approval.

The OIG asked Dennard if he has had any issues with [REDACTED] in the past. Dennard noted he has had ongoing tardiness and attendance issues with [REDACTED]

The OIG asked Dennard if, in his opinion, it was possible that [REDACTED] could have taken funds from what she collected from the parents/students. Dennard noted he is curious about that because sometime in the last few months [REDACTED] appears to have purchased a new vehicle.

WITNESS INTERVIEWS

On October 3, 2022, a sworn recorded interview of Pahokee Middle-Senior High School Athletic Director Lashonda Kelly was conducted at Pahokee Middle-Senior High School in Pahokee, FL. The following represents actual and paraphrased statements made by "Kelly" as it relates to the Allegation:

Kelly stated she has been the school's Athletic Director for since 2019.

Kelly stated that approximately four weeks ago a couple of cheerleaders asked her for their cheerleading uniforms. Kelly said she was confused by their question since [REDACTED] [REDACTED] should have given the cheerleaders their uniforms. Kelly added that during school year 2021/22 the school purchased cheer

⁴ Dennard obtained an image of the transaction. However, the image does not display who the funds were sent to. Additionally, the amounts do not coincide with what allegedly was collected. The amounts shown are \$12, \$30, \$8, and \$22. (Exhibit 1)

uniforms so that students would have the option to rent them instead of having to purchase them each year. Kelly said there were issues at the end of last school year (2021/22) where [REDACTED] had not received all of the uniforms from the cheerleaders. At the beginning of this school year (2022/23), [REDACTED] was still trying to gather the uniforms from all the cheerleaders. Kelly noted there should have been 19 uniforms returned by the end of last school year. Kelly was unsure of how many uniforms had been returned to [REDACTED].

Kelly said one student [REDACTED] inquired about the new uniform and told her the cheerleaders had each paid [REDACTED] between \$800 - \$1,000 for uniforms. The OIG asked Kelly if she had obtained a receipt or verification of payment from the student. Kelly said she did not ask the student for any of information regarding payments.

Kelly explained that on September 13, 2022, at around 5:30 PM, [REDACTED] called her personal cell phone to report a bullying incident with one of the cheerleaders. During that telephone conversation, [REDACTED] mentioned to Kelly that a student's [REDACTED] father had approached her [REDACTED] and implied there was an issue with the money that had been collected for uniforms. [REDACTED] told Kelly that she collected money from the parents and purchased cheer uniforms. Kelly told [REDACTED] that what she did was wrong and against the school's protocols. Kelly noted that [REDACTED] told her she did not see anything wrong with what she did, did not have time to wait for approvals from Dennard, and noted she could just return the money to the parents. Kelly said she told [REDACTED] their conversation was over. Kelly noted [REDACTED] knows the school's protocols and she should have obtained approval prior to any purchases.

The OIG asked Kelly if she asked [REDACTED] any questions regarding where and when the uniforms were purchased, where the funds she collected were, or the total amount she collected. Kelly said she did not ask [REDACTED] any of those questions. Kelly noted she has not spoken to [REDACTED] regarding the matter after the phone call.

Kelly said that to her knowledge, [REDACTED] has not deposited any funds into the cheer internal account this school year.

Kelly stated that for the first three football games of the current football season, the cheerleaders were not in uniform but, instead, were in pants/shorts and shirts. However, for the football game on September 23, 2022, the cheerleaders were all in uniform. Kelly noted the uniforms the cheerleaders wore were not the same uniforms that were purchased the previous school year. Kelly commented that the uniforms appeared to be of lesser quality. Kelly said in previous years, the school has purchased cheer uniforms from vendor, Varsity Spirit Fashion. Kelly said she contacted Varsity Spirit Fashion to determine if the new uniforms were ordered from them. Kelly stated Varsity Spirit Fashion did not have a record of an order.

Kelly said she spoke to a parent that did not want to be identified regarding the matter. Kelly said the parent provided her with an image of a school receipt that [REDACTED] gave her when she paid \$800 in cash toward the uniform sometime in May 2022. Kelly said the parent told her where the uniforms were purchased, but Kelly was unable to recall the name of the company. The parent told Kelly that [REDACTED] provided the parents with a list of items and the cost from Varsity Spirit Fashion.

The OIG asked Kelly for the image of the receipt the parent provided to her. Kelly said the parent sent it to her via Snapchat and she no longer had the image. Kelly agreed to contact the parent to see if the parent would provide her with a copy of the receipt and any other relevant information. **Investigator Note: Kelly provided the OIG with what the parent provided her, cheer gear information from vendor Varsity Spirit Fashion titled “2022 Varsity Cheer PHS” and a receipt for “cheer fees” in the amount of \$710, not \$800 as stated by Kelly. (Exhibit 2)**

The OIG asked Kelly if it was possible that [REDACTED] did not use all of the funds she collected from parents/students to purchase the uniforms. Kelly said she did not want to believe [REDACTED] took any money, but there is “a doubt” based on the quality of the uniforms the students have.

On October 3, 2022, a sworn recorded interview of Pahokee Middle-Senior High School Assistant Principal Brian Lawson was conducted at Pahokee Middle-Senior High School in Pahokee, FL. The following represents actual and paraphrased statements made by “Lawson” as it relates to the Allegation:

Lawson has been an Assistant Principal at Pahokee Middle-Senior High School since 2019. Lawson stated as part of his responsibilities, he oversees the Athletic Department.

Regarding the allegation that Cheerleading Coach [REDACTED] collected funds from students/parents for cheerleading uniforms that were not deposited, Lawson explained that there should not have been a reason for [REDACTED] to have purchased uniforms because in previous years the school had purchased cheer uniforms that students would be able to rent and return at the end of the school year.

Lawson stated that some of the cheerleaders expressed concerns over not receiving their uniforms. Lawson said he asked the students if they had paid for the uniforms. Lawson said the students told him they paid between \$800 - \$1,000 each. As a result, he met with Athletic Director Kelly and they contacted Varsity Spirit Fashion, the vendor the school had previously purchased uniforms from. Lawson said the representative from Varsity did not have a record of a recent purchase. Lawson said he also contacted a vendor that is not an approved District vendor. Lawson could not remember the name of the vendor but agreed to provide the information to the OIG. Lawson explained that vendor had information regarding information they presented to [REDACTED] for uniforms, but he did not know if an order was placed and paid for. **Investigator Note: The OIG was provided with the name of the vendor, Elite Sportswear LP/Omni Cheer, and what appears to be an order for uniforms that was paid for by [REDACTED] personal credit card in the amount of \$2,599.08. (Exhibit 3)**

Lawson stated that at some point during this football season the cheerleaders were seen with uniforms. Lawson said the uniforms were not the same uniforms that were ordered in previous years and noted the uniforms appeared to be of lesser quality.

The OIG asked Lawson if in his opinion, it was possible that [REDACTED] kept some of the money she collected from the parents/students. Lawson stated, "I don't think it's out of the realm of possibility."

On October 3, 2022, a sworn recorded interview of Pahokee Middle-Senior High School Treasurer Raisa Prieto was conducted at Pahokee Middle-Senior High School in Pahokee, FL. The following represents actual and paraphrased statements made by "Prieto" as it relates to the Allegation:

Prieto has been a Treasurer at Pahokee Middle-Senior High School since 2020.

Prieto explained the school guidelines regarding purchase orders are as follows:

1. Speak with Treasurer to determine availability of funds in the respective account,
2. Complete a purchase order form, and
3. Submit the form for approval to the Principal.

Prieto noted sometimes staff gives her the purchase orders and then she provides them to Dennard.

Prieto confirmed there is an existing internal account for Varsity Cheerleading and [REDACTED] is the coach.

The OIG asked Prieto if she is aware of any cheer uniform orders that were paid using internal accounts this school year. Prieto stated that to her knowledge, no orders have been paid this school year. Prieto stated that at the end of last school year (2021/22), [REDACTED] emailed her two purchase orders for cheer gear and uniforms dated May 27, 2022, totaling \$19,852 (**Exhibit 4**). Prieto provided the purchase orders to Dennard and made him aware that the cheer account had approximately \$3,900. Prieto noted the uniform and gear order would have been for this current school year. Prieto said that to her knowledge, Dennard did not approve the purchase orders.

Prieto said that [REDACTED] has not submitted any other purchase orders.

The OIG asked Prieto if the cheerleaders have to pay dues. Prieto stated that dues are typically collected at the beginning of the season (August) and the amount varies each year. Prieto said this year she has not processed any deposits related to varsity cheer dues.

SUBJECT INTERVIEW

On January 5, 2023, a sworn recorded interview of Pahokee Middle-Senior High School Cheerleading Coach [REDACTED] was conducted at the Office of Inspector General in West Palm Beach, FL⁵. The following represents actual and paraphrased statements made by [REDACTED] as it relates to the Allegation:

[REDACTED] stated she has been at Pahokee Middle Senior High School since 2015. [REDACTED] has been a varsity cheerleading coach at the school since 2017.

[REDACTED] explained her procedures for fund collections and uniform orders had always been to collect money from the parents, drop the money in the safe within 24 hours, provide receipts for the funds collected, and order uniforms from Varsity.

[REDACTED] said there were 22 students on the cheerleading squad during school year 2022/23.

[REDACTED] said that this school year her process was different for collecting funds and ordering uniforms. [REDACTED] stated a representative from Varsity named "Dawn" went to the school and measured the cheerleaders for their uniforms. [REDACTED] met with the parents to let them know about the uniform order, the total cost, and that payments could be made in three installments (May, June, July). [REDACTED] submitted purchase orders based on quotes from Varsity to purchase the cheerleading uniforms and gear via the school treasurer. [REDACTED] said Principal Dennard did not approve the purchase orders because there were not enough funds in the cheerleading account to cover the orders. [REDACTED] stated there was approximately \$4,000 in the cheerleading internal account at the time to cover transportation costs or as a "cushion."

In June 2022, [REDACTED] met with Athletic Director Kelly and Assistant Principal Lawson to discuss the uniform order and help them understand the lead time for orders was approximately 10 weeks, and if not placed at that time, the uniforms would not be received in time for the first game of the season.

[REDACTED] was unable to remember the exact amount or dates of when the installments were due by each student. [REDACTED] noted initially it was over \$1,000 per student and then it was slightly lowered due to minor changes made to what would have been ordered. Ultimately, [REDACTED] could not provide the OIG with the exact amount due from each student.

[REDACTED] explained that because the Principal did not approve the purchase orders, she ordered the uniforms from a non-approved District vendor, Omni Cheer, sometime in August 2022. [REDACTED] noted the Omni Cheer pricing was a big "decrease" from Varsity. [REDACTED] stated that when she placed the order through Omni Cheer she had collected enough money from the parents to cover the cost of uniforms for all 22 girls. [REDACTED] said she did not obtain approval from the Principal to make the Omni Cheer purchase, but did

⁵ CTA Representative Matt Tomko was present during the interview.

notify Athletic Director Kelly after the order was placed. [REDACTED] did not notify the parents of the pricing difference, but did notify them of the vendor change.

The OIG asked [REDACTED] how much she had collected for the uniforms. [REDACTED] stated, "I didn't keep track of it because I've never had this issue." [REDACTED] added that parents did not pay \$1,000 each. [REDACTED] said she did not keep a record of how much she collected from each student. [REDACTED] stated she collected from every parent, except for eight girls that had a credit from previous years. [REDACTED] explained the student credits were in the internal account. [REDACTED] was not able to provide specifics regarding the student credits.

The OIG asked [REDACTED] how she was given the funds by parents/students. [REDACTED] stated she was provided cash. [REDACTED] admitted that she did not deposit the funds into the internal account as required. [REDACTED] explained that she "kept it [cash] on me because I knew that I was gonna use...you know... my card to purchase the stuff in order to ensure they had their uniforms for the very first game." [REDACTED] stated that she used her personal debit card to purchase the uniforms from Omni Cheer. [REDACTED] provided the OIG with an order confirmation from Elite Sportswear/Omni Cheer reflecting an order total of \$2,599.08. **Investigator Note: The order confirmation provided by [REDACTED] reflects the same amount as Exhibit 3.**

[REDACTED] said she kept the money she collected from parents in an envelope. [REDACTED] stated she tried to keep the envelope with her at all times.

[REDACTED] acknowledged she is aware of what internal accounts procedures are, including requirements for depositing funds. [REDACTED] stated she has taken the required internal accounts training and the annual HR policies training. **Investigator Note: PeopleSoft training records indicate [REDACTED] last took the Cash Receipts for Teachers/Sponsors on September 8, 2021.**

[REDACTED] said she did not remember if she collected the funds all at once. [REDACTED] reiterated that not everyone paid. The OIG asked [REDACTED] if she provided receipts to the parents when they paid. [REDACTED] claimed she did not provide receipts to parents. The OIG showed [REDACTED] a receipt dated May 16, 2022, in the amount of \$710 she provided to a parent. [REDACTED] acknowledged the signature and handwriting on the receipt were hers. The OIG asked [REDACTED] what was done with the \$710 that was received in cash. Initially [REDACTED] claimed the funds were "dropped" into the safe for deposit, but later admitted she did not deposit the funds as required.

[REDACTED] explained she used the money she collected from the parents to purchase the uniforms from Omni Cheer. [REDACTED] noted each cheerleader received a full uniform. [REDACTED] later said that she also used the money collected to buy things such as Gatorade and water for the cheerleaders on various occasions. **Investigator Note: [REDACTED] did not have receipts to support her statement.** [REDACTED] provided the OIG with two transaction statements, \$57.72 and \$69.55. **(Exhibit 8)** [REDACTED] said those transactions were related to purchases for shorts. **Investigator Note: The documents provided do not reflect what was purchased.**

The OIG asked [REDACTED] if she used the funds collected for her personal use. [REDACTED] stated that she never used the money for her personal use. [REDACTED] added that she goes above and beyond for the girls and gives more than what she receives. The OIG asked [REDACTED] why she did not keep track of the funds she collected from the parents. [REDACTED] stated, "I didn't think that it would come back to bite me in my butt."

The OIG asked [REDACTED] if she received funds from parents via Cash App, Zelle, Venmo or any similar application. [REDACTED] explained that she typically receives funds from parents for the spring game via Cash App. [REDACTED] said she did not know how much she has collected using the applications. [REDACTED] acknowledged that she knows it is against school procedures to collect funds via Cash App or similar applications.

[REDACTED] said she deviated from her typical procedures because she was not given the tools necessary to coach. [REDACTED] noted that every idea she brought to school administrators was shot down. [REDACTED] added that she is part of the community and was in fear of someone going to her home to start an argument. [REDACTED] said, "I did what I had to do to make sure that the kids were satisfied."

Regarding cheerleading uniforms purchased the previous school year using school district funds, [REDACTED] explained that she turned them into Athletic Director Kelly sometime in June 2022. [REDACTED] said she got the uniforms from the previous JV cheerleading coach Jessica White who collected them from the students. The OIG asked [REDACTED] why she did not use those uniforms when the purchase orders were denied. [REDACTED] stated that she needed about 5-10 filler uniforms and Principal Dennard did not allow for the purchase of the filler uniforms.

[REDACTED] said she recently received \$250 from one student and deposited the funds into the cheerleading account. **Investigator Note: the cheerleading account reflects a \$250 check deposit on November 18, 2022.** The OIG asked [REDACTED] why she did not do the same with all the other money she received. [REDACTED] said she intended to "drop" all the money that came in.

Regarding the sales tax exemption from Omni Cheer, [REDACTED] stated she believed Omni Cheer waived the taxes because she mentioned she was from the Palm Beach County School District. [REDACTED] said she placed the order over the phone and does not remember if she provided the company with the District's sales tax exemption certificate or number.

[REDACTED] said she would check all her bank statements and any related transactions to "make sure it wasn't a case of it going into my account and I didn't pay attention to what was what." **Investigator Note: On January 11, 2023, the OIG received a letter of representation from Ms. [REDACTED] attorney. As of January 26, 2023, the OIG has not received any further communication or documentation from Ms. [REDACTED] or her attorney.**

RECORDS ANALYSIS

List of Exhibits

- Exhibit 1:** Cash App transactions
- Exhibit 2:** District receipt and information from Varsity Spirit Fashion
- Exhibit 3:** Invoice from Elite Sportswear/Omni Cheer
- Exhibit 4:** District Internal Accounts Purchase Orders and vendor quotes submitted by [REDACTED] dated May 27, 2022, for cheer items from Varsity Spirit Fashion, totaling \$19,852.
- Exhibit 5:** Account activity during FY 2022/23 in the Cheerleaders school internal account (4-0870.00)
- Exhibit 6:** Account activity during FY 2021/22 in the Cheerleaders school internal account (4-0870.00)
- Exhibit 7:** Check Requisitions dated October 10, and November 29, 2022, in the amounts of \$403.13 and \$1,631.94 payable to [REDACTED]
- Exhibit 8:** Transaction amounts provided by [REDACTED] totaling \$127.27

Explanation of Exhibits

- Exhibit 1:** Cash App transactions that allegedly were payments sent to [REDACTED] by a student on 10/12/20, 11/5/20, 5/9 and 6/14. The image provided by the student does not show the payments were sent to [REDACTED].
- Exhibit 2:** A District receipt for \$710 in cash dated May 16, 2022, for “Cheer fees” and information from Varsity Spirit Fashion titled “2022 Varsity Cheer PHS” that shows cheer uniforms and gear. The information from Varsity Spirit Fashion allegedly was what [REDACTED] planned to order for the cheerleaders. There is no record in the school’s internal accounts that reflect a deposit for the \$710.
- Exhibit 3:** Invoice from Elite Sportswear/Omni Cheer dated August 17, 2022, documenting payment totaling \$2,599.08 by a Mastercard with the Cardholder name of [REDACTED]. The document reflects the items were shipped to [REDACTED] home address and sales tax was not collected.
- Exhibit 4:** District Internal Accounts Purchase Orders and vendor quotes submitted by [REDACTED] dated May 27, 2022, for cheer items from Varsity Spirit Fashion, totaling \$19,852. District records indicate the purchase orders were not approved or executed.
- Exhibit 5:** Account activity does not show any deposits during FY 2022/23.
- Exhibit 6:** Account activity does not show a deposit for \$710 in May 2022, to account for receipt (#16 069014).

Exhibit 7: ██████ requested and received two reimbursements for items she said she purchased using her personal funds, totaling \$2,035.07.

Exhibit 8: Dicks Sporting Goods online order totaling \$57.72 dated August 16, 2022 and personal banking transaction for Walmart dated August 22, 2022, totaling \$69.55. The documentation does not reflect the details of what was purchased. ██████ said the transactions are for shorts she purchased for all the girls.

The OIG reviewed the school's internal accounts related to cheerleading for FY 2021/22 and FY 2022/23. The following accounts were located for both years; a main cheerleading account and four sub accounts.

| Account No. | Account Name |
|-------------|--------------------------------|
| 4-0870.00 | Cheerleaders |
| 4-0870.01 | Cheerleaders – Concessions |
| 4-0870.02 | Cheerleaders – Parking |
| 4-0870.03 | Cheerleaders – Fan Angel |
| 4-0870.04 | Cheerleaders – Gear Fundraiser |

According to the allegation, ██████ collected \$1,000 per cheerleader. The OIG reviewed the above accounts (FY 2022/23) for deposits that may have correlated to the allegation. As of January 5, 2023, the main cheerleading account, 4-0870.00, reflected one deposit in the amount of \$250.00 dated November 18, 2022. **(Exhibit 5)** Additionally, no deposits were reflected in the other accounts with the exception of the concessions account which had two deposits (MCR description stated they were for concessions).

On October 10, 2022, Kelly provided the OIG with images that included a receipt for \$710 dated May 16, 2022, and cheer gear information from vendor, Varsity Spirit Fashion⁶ titled "2022 Varsity Cheer PHS." **(Exhibit 2)** The receipt provided is an official Palm Beach County School District receipt (#16 069014) that documents cash was received and should have been deposited in account number 4-0870.00, the cheerleading account. It should be noted that at the bottom of the receipt, it instructs for the yellow copy to be attached to the monies collected form; the image provided is yellow.

The receipt reflects a parent/student paid \$710 in cash for "partial" cheer fees. The OIG reviewed the cheerleading account during FY 2021/22 during May–June 2022, for deposits that reflected \$710. The OIG did not find a deposit for the \$710. It should be noted the last deposit in the account was completed on March 11, 2022. **(Exhibit 6)**

School Treasurer Prieto provided the OIG with two purchase orders submitted by ██████ dated May 27, 2022 totaling \$19,852. **(Exhibit 4)** The purchase orders (PO) reflected the following:

⁶ According to the District's All-In-One Purchasing Website, Varsity Spirit Fashion is a District approved vendor.

PO #1

| | |
|--------------------|--|
| Vendor | Varsity Spirit Fashion |
| Bill To | Pahokee Middle Senior High School Attn: Varsity Cheerleaders |
| Description | Cheer Package (body liner, skirt, graphics) |
| Quantity | 25 |
| Price | \$195.60 |
| Total | \$4,890 |

PO #2

| | |
|--------------------|---|
| Vendor | Varsity Spirit Fashion |
| Bill To | Pahokee Middle Senior High School Attn: Varsity Cheerleaders |
| Description | Cheer Package (rain jacket, pants, bag, shorts, jersey skirt, polo, t-shirts, graphics) |
| Quantity | 25 |
| Price | \$598.48 |
| Total | \$14,962 |

Account records indicate the closing balance for the cheerleading account on June 30, 2022, was \$3,954.93.

The Varsity Spirit Fashion quotes attached to the PO's were consistent with the items in the documents provided by the parent in Exhibit 2.

On October 4, 2022, the OIG contacted Varsity Spirit Fashion Representative Dawn Siddens. Siddens stated she has worked with Pahokee Middle Senior High School for athletic uniforms, including cheerleader uniforms for junior varsity and varsity. Siddens explained that ██████ contacted her sometime in February 2022, regarding placing an order for uniforms. Siddens said that on March 30, 2022, she went to the school and did the fittings for the cheerleaders. On or about May 20, 2022, Siddens provided two customer order summaries totaling \$19,852. Siddens stated the two quotes provided to ██████ were not finalized or paid for.

On October 10, 2022, Kelly provided the OIG with an invoice and transaction document that was obtained from a company that sells cheer uniforms, Elite Sportswear LP/Omni Cheer.⁷ (Exhibit 3) Based on the information obtained, it appears ██████ ordered 22 body liners, 22 tops, 22 skirts, 44 briefs, and 22 jackets and paid for them using a MasterCard in ██████ name.

⁷ Elite Sportswear LP/Omni Cheer is not listed on the District's All-In-One Purchasing Website as an approved vendor.

The documentation reflects the following information:

| | |
|---------------------|--|
| Invoice Date | 8/17/2022 |
| Sold To | PBC School Board, [REDACTED], 3366 Forest Hill Blvd A323 |
| Shipped To | [REDACTED] ⁸ |
| Total Paid | \$2,599.08 (no sales tax charges) |

It should be noted that the “sold to” section of the document includes the School District’s address. However, the ship to address is [REDACTED] home address. The invoice indicates sales tax was not collected; however, the purchase should not have been tax exempt since the purchase was made using a personal credit card.

On October 10, 2022, the OIG attempted to speak to students on the cheerleading team in order to obtain clarification regarding what uniforms/gear had been received and the associated cost. Of the 21 students listed on the roster, the OIG spoke to nine students. Of the nine students, three did not have information regarding the costs of their uniforms/gear or how much their parents paid. Three students said their parents paid \$800, \$680, and \$1,000. One student said she participated in a school fundraiser selling candy during lunch where she raised \$500 for her uniforms/gear.⁹ Two students contacted their parent during the meeting, one parent said they paid \$550 in cash and the other parent said they paid \$800 in cash. When asked, neither parent recalled when they paid for the uniforms.

Additionally, Lawson reached out to parents to obtain information regarding payments for cheer uniforms. The OIG inquired with Lawson regarding any information he received. Lawson said none of the parents he contacted provided him with any information. The OIG spoke to three parents; one parent confirmed she paid this school year (SY 22/23) for her child’s uniforms/gear, but did not recall the amount. The parent noted she recalled receiving a receipt from [REDACTED] after paying either in cash or money order. Another parent recalled paying in cash and getting a receipt from [REDACTED], but could not recall the amount paid. Another parent said she made two payments, in cash, totaling \$650. The parent noted one payment was made in July 2022. Additionally, the parent said she believed [REDACTED] was being “targeted” by the Principal. When asked, the parents said they no longer had the receipts or did not know the whereabouts of the receipts they received from [REDACTED].

Although only one receipt was obtained from a parent, based on the collective information provided by the students and parents a total of \$5,190 was collected by [REDACTED]. Based on the information provided by Elite Sportswear/Omni Cheer it appears [REDACTED] paid \$2,599.08 for the cheer gear/uniforms. Leaving a remainder of \$2,590.92 unaccounted for. **See Table 1**

⁸ PeopleSoft records reflect same address for [REDACTED].

⁹ District internal accounts do not reflect a sub-account for a candy fundraiser.

Table 1

| Source of Collected Money | Amount |
|---|---------------------|
| Student | \$800 |
| Student | \$680 |
| Student | \$1,000 |
| Student/Parent | \$550 |
| Student/Parent | \$800 |
| Parent | \$650 |
| Parent with Receipt | \$710 |
| Total Money Collected | \$5,190.00 |
| Payment to Elite Sportswear/Omni Cheer | \$(2,599.08) |
| Unaccounted for money | \$2,590.92 |

It should be noted that ██████ requested and received two reimbursements from the cheerleading account, totaling \$2,035.07 as follows: 1. Dated October 10, 2022, in the amount of \$403.13 for “embroidery, heat transfer breast cancer awareness bows & socks.” and 2. Dated November 29, 2022, in the amount of \$1,631.94 for “warm-ups/lettering.” (Exhibit 7)

CONCLUSION

It is alleged that Pahokee Middle-Senior High School ██████ violated FDOE Red Book, School Board Policy 3.02 - Code of Ethics, and the District’s Internal Accounts Manual by improperly collecting \$1,000 from each cheerleading student/parent for uniforms/gear and neither depositing the funds into the applicable internal account nor keeping proper records of the collected money.

Records indicate on May 27, 2022, ██████ submitted PO’s for new uniforms, but the PO’s were not approved since the cheerleading account did not have sufficient funds to cover the cost.

Based on the PO’s and the attached quotes from Varsity Spirit Fashion, the quantities reflect there were 25 students on the team at the time the quote was prepared. All things being equal, the cost per student, based on 25 students, would have been \$794.08. However, ██████ stated the order was based on 22 students; therefore, the cost per student would have been \$902.36.

██████ did not provide the OIG with documentation reflecting how much money she collected from each student for the cost of the uniforms. Based on the receipt provided by a parent, it appears she started collecting funds in May 2022. Since ██████ did not deposit the funds she collected as required, and not all parents were willing to provide information regarding the matter, it is unclear how much in total ██████s collected. Based on the information the OIG obtained, ██████ collected at least \$5,190.

In August 2022, records indicate that ██████ purchased the uniforms from a non-approved District vendor and paid \$2,599.08 using her personal debit card. ██████ provided the OIG with two additional transaction receipts, totaling, \$127.27 which ██████ said were for “shorts.” The transactions she provided do not reflect items that were purchased. Therefore, it is unclear how much money is unaccounted for from what ██████ collected and the whereabouts of those funds, but the total could be at least \$2,590.

During ██████ interview, she contradicted herself several times regarding what happened to the funds. While ██████ did not provide evidence that she used all the funds she collected to purchase cheerleading uniforms, if she did use all of the funds strictly for uniforms, the process was inequitable. ██████ said that some parents paid and others did not, however all cheerleaders received the same items.

Testimonies and records reviewed reflect inconsistencies. ██████ admitted she did not deposit any of the cash she collected into the school’s internal funds account. However, in November 2022 she received a check from a parent for \$250 that was deposited into the cheerleading internal account.

Based on the testimony obtained and the records reviewed, the OIG determined that the allegation that Pahokee Middle-Senior High School ██████ violated the standards, practices, and procedures of the FDOE Red Book, School Board Policy 3.02 - Code of Ethics, and the Districts Internal Accounts Manual by collecting money from each cheerleading students/parents for cheerleading gear and not depositing the funds into the applicable internal account was **Substantiated**.

ADDITIONAL INFORMATION

During the course of the investigation the following was noted:

1. As stated by Dennard, he approved for cheerleading uniforms to be purchased during 2021/22, with the intent that the uniforms would be rented instead of parents/students purchasing the uniforms every year. District records indicate the cost for 19 uniforms was approximately \$4,000. As stated by Dennard and Kelly, ██████ did not turn in the uniforms at the end of the year. District email records reflect that Kelly emailed ██████ more than once regarding the uniforms being turned in. Based on what parents and students said, it appears some of the cheerleaders may still be in possession of uniforms. Additionally, the OIG located a picture on the Palm Beach Post dated September 16, 2022, where it shows nine students wearing uniforms that according to records from Varsity Spirit Fashion may be the same that were ordered the previous school year with the approval of Dennard. The whereabouts of all 19 uniforms, property of the school, is unknown at this time.

2. School District Bulletin #P 23-001 CFO FY23 Mandatory Internal Accounts Training for Teachers and Account Sponsors states that all teachers/sponsors who transact business within school internal accounts must view the appropriate presentation sessions prior to beginning the specific activity. PeopleSoft training records indicate ██████ last took the

Cash Receipts for Teachers/Sponsors on September 8, 2021. There are no records reflecting that ██████ took the training this school year. Additionally, PeopleSoft training records reflect ██████ last completed the required Annual HR Policies training, which includes the District's Code of Ethics, on December 30, 2019.

3. District Internal Accounts Chapter 27 - Prenumbered Document Inventory states that classroom receipt books must be inventoried at the end of the year. The schools document custodian Laura Garza told the OIG that ██████ checked out a receipt book in July 2021, and did not return the receipt book at the end of the year.

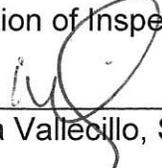
4. The supporting documentation provided by ██████ for the reimbursement requested on October 10, 2022, reflects that ██████ ordered the bows and socks from Amazon. The Amazon invoice shows the items were shipped to ██████ home address instead of the school. The shipping address was removed from the reimbursement dated November 29, 2022, however, it appears those items may have been shipped to her home address.

5. The Omni Cheer invoice reflects that there was no sales tax collected on the \$2,599.08 ██████ paid for uniforms. Since ██████ purchased the items with her personal credit card she should have been charged sales tax. The OIG attempted to obtain information from the company regarding why or how the sales tax was waived. Omni Cheer provided limited information because it was a personal transaction. It appears the sales tax was waived because the company associated ██████ transaction with the School District. ██████ stated she did not remember if she provided the company with the sales tax exemption certificate or number.

The evidentiary standard used by the School District of Palm Beach County OIG in determining whether the facts and claims asserted in the complaint were proven or disproven is based upon the preponderance of the evidence. Preponderance of the evidence is contrasted with “beyond a reasonable doubt,” which is the more severe test required to convict a criminal and “clear and convincing evidence,” a standard describing proof of a matter established to be substantially more likely than not to be true. OIG investigative findings classified as “substantiated” means there was sufficient evidence to justify a reasonable conclusion that the actions occurred and there was a violation of law, policy, rule, or contract to support the allegation. Investigative findings classified as “unfounded” means sufficient evidence to justify a reasonable conclusion that the actions did not occur and there was no violation of law, policy, rule, or contract to substantiate the allegation. Investigative findings classified as “unsubstantiated” means there was insufficient evidence to justify a reasonable conclusion that the actions did or did not occur and a violation of law, policy, rule, or contract to support the allegation could not be proven or disproven.

ATTESTATION

I, the undersigned, do hereby swear, under penalty of perjury, to the best of my personal knowledge, information, and belief, the contents of this report are true and accurate; and I have not knowingly or willfully deprived or allowed another to deprive, the subject of the investigation of any rights contained in Sections 112.532 and 112.533, Florida Statutes. This investigation was conducted pursuant to School District Policy 1.092, Inspector General, and in accordance with applicable Principles and Standards for Offices of Inspectors General as published by the Association of Inspectors General.



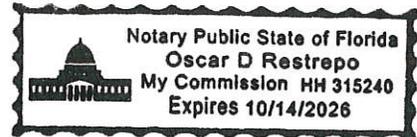
Veronica Vallecillo, Senior Investigator

**STATE OF FLORIDA
COUNTY OF PALM BEACH**

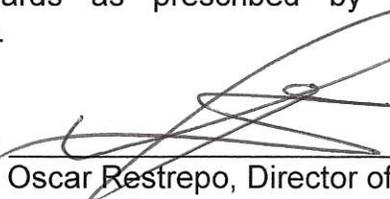
Sworn to (or affirmed) and subscribed before me this 28 day of February, 2023, by Veronica Vallecillo, Senior Investigator for the School District of Palm Beach County, Office of Inspector General, who is personally known by me.



Signature of Notary Public
 Notary Public or Law Enforcement Officer



This investigation was conducted by Veronica Vallecillo, supervised and approved by Director of Investigations Oscar Restrepo. The investigation was conducted in accordance with guidance from the Association of Inspectors General handbook and within standards as prescribed by Commission for Florida Law Enforcement Accreditation.

Approved by:  Date: 2/28/23
Oscar Restrepo, Director of Investigations

Approved by:  Date: 2/28/23
Teresa Michael, Inspector General

EXHIBIT LIST

Cash App transactions Exhibit 1
District receipt and information from Varsity Spirit Fashion..... Exhibit 2
Invoice from Elite Sportswear/Omni Cheer Exhibit 3
District Internal Accounts Purchase Orders and vendor quotes..... Exhibit 4
Account activity during FY 2022/23 in the Cheerleaders school internal
account (4-0870.00)..... Exhibit 5
Account activity during FY 2021/22 in the Cheerleaders school internal
account (4-0870.00)..... Exhibit 6
Check Requisitions dated October 10, and November 29, 2022, in the amounts of
\$403.13 and \$1,631.94 payable to [REDACTED]..... Exhibit 7
Transaction amounts provided by [REDACTED] totaling \$127.27 Exhibit 8

DISTRIBUTION LIST

Action Official Distribution:

- Dwayne Dennard, Principal
- Vicki Evans-Pare, Director, Office of Professional Standards

Information Distribution:

- Palm Beach County School Board Members
- Audit Committee Members
- Randy Law, Director, Office of Inspector General
- Robert Bliss, Compliance & Quality Assurance Officer, Office of Inspector General
- OIG File

4:02



Your history

| | | |
|--|----------------------------------|------|
|  | Payment Jun 14 | \$12 |
|  | Payment May 9 | \$30 |
|  | Payment Nov 5, 2020 | \$8 |
|  | my bows and mask Oct 12, 2020 | \$22 |

Case #: 23-0007-J Date Rcv'd: 10.13.22
Received From: Dennard
Description: Cash App Transactions
provided by a student to Dennard
Exhibit #: 1
Redactions: Yes No

THE SCHOOL DISTRICT OF PALM BEACH COUNTY
Classroom Receipt

Case # 23-00017 Date Rcv'd: 10.10.23
Received From: L. Kelly
Description: Receipt for 1st Sports
Exhibit #: 2
Redactions: Yes No

16 06901A

Cash Check / Check No. _____

From

[Redacted]

Peer Feest Party

PURPOSE OF COLLECTION

deposited in

4-0870.00

ACCOUNT NUMBER(S)

Shaw

ACCOUNT NAME(S)

ADPE HS

SCHOOL

[Redacted]

AMOUNT

\$ 710.00

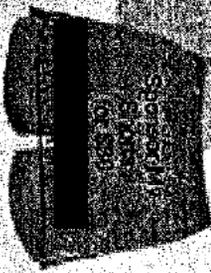
2022 VARSITY CHEER PHS

PRACTICE WEAR

Sponsor My Shirt for \$30

Sponsor My Shorts for \$30

Sponsor My Shirt for \$30



PHS
VARSITY

CUSTOM SHOE

Sponsor My Left Shoe for \$27

Sponsor My Right Shoe for \$27



Sponsor My Left Handle for \$24

Sponsor My Name for \$24

Sponsor My Bag Labeling for \$24

Sponsor My Left Sleeve for \$28

Sponsor My Hood for \$28

Sponsor My Right Sleeve for \$28

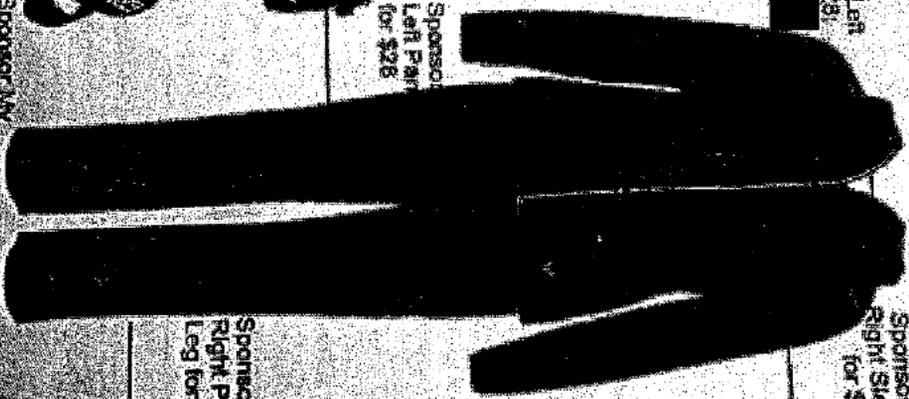


BARREL BAG

Sponsor My Right Handle for \$24

Sponsor My Left Pant for \$28

Sponsor My Right Pants Leg for \$28



Received From: _____

Description: _____

Exhibit #: _____

Redactions: Yes _____ No _____

The 2022 Varsity Cheer PHS is a registered trademark of the PHS.

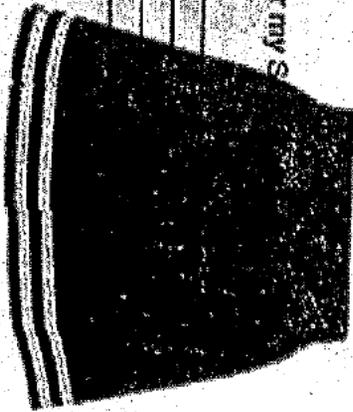


Sponsor My Left Sleeve for \$ 38



Help Sponsor my S

- 1. _____
- 2. _____
- 3. _____
- 4. _____



Sponsor My Right Sleeve for \$ 38



Date Rcvd: _____

Received From: _____

Description: _____

Exhibit #: _____

Redactions: Yes _____ No _____

NEW GIRLS ONLY:

Help Sponsor My Cheer Tops for \$38:

- 1. _____
- 2. _____
- 3. _____
- 4. _____



NEW GIRLS ONLY:

Help Sponsor My Cheer Main Cheer Skirt for \$38:

- 1. _____
- 2. _____

ELITE SPORTSWEAR



INVOICE PAYMENT INFORMATION

PLEASE REMIT PAYMENT WITH ACCOUNT, ORDER, OR INVOICE NUMBER TO:

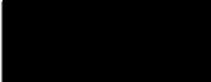
ELITE SPORTSWEAR LP
PO Box 786436
Philadelphia, PA 19178-6436

SOLD TO:

PALM BEACH COUNTY SCHOOL BOARD

3366 FOREST HILL BLVD
 A323
 WEST PALM BEACH FL 33406
 United States

SHIP TO:



Case #: 23-0001-I Date Rcv'd: 10-10-22
 Received From: L. Kelly
 Description: Paid Invoice for
Uniforms from Dmnicheer
 Exhibit #: 3
 Redactions: Yes _____ No X

PAYOR NUMBER

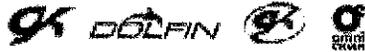
M676095

YOUR PURCHASE ORDER NUMBER

| ORDER NO | INVOICE NO | INVOICE DATE | SHIPPED VIA | DATE SHIPPED | PAYMENT DUE BY | PAYMENT TERM |
|------------|---------------|--------------|-------------|--------------|----------------|--------------|
| 0010858212 | 2022002291053 | 8/17/22 | UPS GROUND | 8/17/22 | 8/17/22 | Credit Card |

| ORDERED | SHIPPED | ITEM NO. | DESCRIPTION | SALES PRICE | NET PRICE | EXTENDED AMOUNT |
|---------|---------|----------|--|-------------|-----------|-----------------|
| 5 | 5 | 408PT | IN-STOCK DOUBLE KNIT SWEET HEA Color:160-ROYAL Size:EXTRA SMALL Color/*160- Size/*XS- Packaging/*- | 28.99 | 28.99 | 144.95 |
| 1 | 1 | 408PT | IN-STOCK DOUBLE KNIT SWEET HEA Color:160-ROYAL Size:SMALL Color/*160- Size/*S- Packaging/*- | 28.99 | 28.99 | 28.99 |
| 6 | 6 | 408PT | IN-STOCK DOUBLE KNIT SWEET HEA Color:160-ROYAL Size:MEDIUM Color/*160- Size/*M- Packaging/*- | 28.99 | 28.99 | 173.94 |
| 5 | 5 | 408PT | IN-STOCK DOUBLE KNIT SWEET HEA Color:160-ROYAL Size:LARGE Color/*160- Size/*L- Packaging/*- | 28.99 | 28.99 | 144.95 |
| 5 | 5 | 408PT | IN-STOCK DOUBLE KNIT SWEET HEA Color:160-ROYAL Size:EXTRA LARGE Color/*160- Size/*XL- Packaging/*- | 28.99 | 28.99 | 144.95 |
| 5 | 5 | 412KS | DOUBLE KNIT KNIFE PLEAT SKIRT Color:160-ROYAL Size:EXTRA SMALL Color/*160- Size/*XS- Packaging/*- | 29.99 | 29.99 | 149.95 |
| 1 | 1 | 412KS | DOUBLE KNIT KNIFE PLEAT SKIRT Color:160-ROYAL Size:SMALL Color/*160- Size/*S- Packaging/*- | 29.99 | 29.99 | 29.99 |
| 7 | 7 | 412KS | DOUBLE KNIT KNIFE PLEAT SKIRT Color:160-ROYAL Size:MEDIUM Color/*160- Size/*M- Packaging/*- | 29.99 | 29.99 | 209.93 |
| 5 | 5 | 412KS | DOUBLE KNIT KNIFE PLEAT SKIRT Color:160-ROYAL Size:LARGE Color/*160- Size/*L- Packaging/*- | 29.99 | 29.99 | 149.95 |
| 4 | 4 | 412KS | DOUBLE KNIT KNIFE PLEAT SKIRT Color:160-ROYAL Size:EXTRA LARGE Color/*160- Size/*XL- Packaging/*- | 29.99 | 29.99 | 119.96 |
| 5 | 5 | U2060BL | CHASSE PERF RIVALRY BODYLINER 2020 MAIN LINE COLORS/*160-ROYAL- 2020 MAIN LINE SIZES/*XS- Color/*160- Size/*AXS- | 34.99 | 31.49 | 157.45 |

ELITE SPORTSWEAR



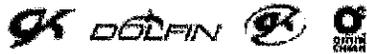
INVOICE PAYMENT INFORMATION

PLEASE REMIT PAYMENT WITH ACCOUNT, ORDER,
OR INVOICE NUMBER TO:

ELITE SPORTSWEAR LP
PO Box 786436
Philadelphia, PA 19178-6436

| | | | Packaging/*- | | | |
|----|----|---------|--|-------|-------|--------|
| 1 | 1 | U2060BL | CHASSE PERF RIVALRY BODYLINER 2020 MAIN LINE COLORS/*160-ROYAL- 2020 MAIN LINE SIZES/*SMALL- Color/*160- Size/*AS- Packaging/*- | 34.99 | 31.49 | 31.49 |
| 6 | 6 | U2060BL | CHASSE PERF RIVALRY BODYLINER 2020 MAIN LINE COLORS/*160-ROYAL- 2020 MAIN LINE SIZES/*MEDIUM- Color/*160- Size/*AM- Packaging/*- | 34.99 | 31.49 | 188.94 |
| 5 | 5 | U2060BL | CHASSE PERF RIVALRY BODYLINER 2020 MAIN LINE COLORS/*160-ROYAL- 2020 MAIN LINE SIZES/*LARGE- Color/*160- Size/*AL- Packaging/*- | 34.99 | 31.49 | 157.45 |
| 5 | 5 | U2060BL | CHASSE PERF RIVALRY BODYLINER 2020 MAIN LINE COLORS/*160-ROYAL- 2020 MAIN LINE SIZES/*XL- Color/*160- Size/*AXL- Packaging/*- | 34.99 | 31.49 | 157.45 |
| 5 | 5 | BR200 | BOY-CUT BRIEFS Color:152-RED Size:SMALL Color/*152- Size/*S- Packaging/*- | 7.99 | 7.99 | 39.95 |
| 1 | 1 | BR200 | BOY-CUT BRIEFS Color:152-RED Size:MEDIUM Color/*152- Size/*M- Packaging/*- | 7.99 | 7.99 | 7.99 |
| 7 | 7 | BR200 | BOY-CUT BRIEFS Color:152-RED Size:LARGE Color/*152- Size/*L- Packaging/*- | 7.99 | 7.99 | 55.93 |
| 5 | 5 | BR200 | BOY-CUT BRIEFS Color:152-RED Size:EXTRA LARGE Color/*152- Size/*XL- Packaging/*- | 7.99 | 7.99 | 39.95 |
| 4 | 4 | BR200 | BOY-CUT BRIEFS Color:152-RED Size:2XL Color/*152- Size/*2XL- Packaging/*- | 7.99 | 7.99 | 31.96 |
| 5 | 5 | BR200 | BOY-CUT BRIEFS Color:160-ROYAL Size:SMALL Color/*160- Size/*S- Packaging/*- | 7.99 | 7.99 | 39.95 |
| 1 | 1 | BR200 | BOY-CUT BRIEFS Color:160-ROYAL Size:MEDIUM Color/*160- Size/*M- Packaging/*- | 7.99 | 7.99 | 7.99 |
| 7 | 7 | BR200 | BOY-CUT BRIEFS Color:160-ROYAL Size:LARGE Color/*160- Size/*L- Packaging/*- | 7.99 | 7.99 | 55.93 |
| 5 | 5 | BR200 | BOY-CUT BRIEFS Color:160-ROYAL Size:EXTRA LARGE Color/*160- Size/*XL- Packaging/*- | 7.99 | 7.99 | 39.95 |
| 4 | 4 | BR200 | BOY-CUT BRIEFS Color:160-ROYAL Size:2XL Color/*160- Size/*2XL- Packaging/*- | 7.99 | 7.99 | 31.96 |
| 13 | 13 | RC450 | CLEAR RAIN JACKET WITH HOOD Size:EXTRA LARGE Color/*- Size/*XL- Packaging/*- | 12.99 | 11.69 | 151.97 |
| 9 | 9 | RC450 | CLEAR RAIN JACKET WITH HOOD | 12.99 | 11.69 | 105.21 |

ELITE SPORTSWEAR



INVOICE PAYMENT INFORMATION
 PLEASE REMIT PAYMENT WITH ACCOUNT, ORDER,
 OR INVOICE NUMBER TO:
ELITE SPORTSWEAR LP
PO Box 786436
Philadelphia, PA 19178-6436

| | | | | | | |
|--|--|--|---|--|--|--|
| | | | Size:2XL Color/*- Size/*2XL- Packaging/*- | | | |
|--|--|--|---|--|--|--|

ACCOUNTS 30 DAYS AND OVER ARE PAST DUE AND MAY BE SUBJECT TO A FINANCE CHARGE OF 1.5% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% TO BE APPLIED TO THE UNPAID BALANCE.

| SALES TAX | FOB | SUBTOTAL | |
|-----------|-----|---------------------|---------|
| 0.00 | NA | SHIPPING & HANDLING | 0.00 |
| | | TOTAL INVOICE | 2599.08 |
| | | AMOUNT PAID | 0.00 |
| | | AMOUNT DUE | 2599.08 |

Transaction 7tfgy58c

Merchant Information

Merchant

Elite Sportswear

Transaction Information

| | |
|-----------------------|---------------------------|
| Type | Sale |
| Amount | \$2,599.08 USD |
| Transaction Date | Aug 13 2022, 02:25 PM CDT |
| Purchase Order Number | 2022007013777 |
| Order ID | 0010858212 |
| Approval Code | 172259 |
| Status | Settled |

Payment Information

| | |
|--------------------|-------------|
| Payment Type | Credit Card |
| Transaction Origin | E-Commerce |
| Card Type | MasterCard |
| Cardholder Name | [REDACTED] |
| Credit Card Number | *****0000 |

Customer Information

| | |
|-----------------|------------|
| Name | [REDACTED] |
| Phone | [REDACTED] |
| Billing Address | [REDACTED] |



VARSITY
spirit fashion

Customer Order Summary

Pahokee High School

Order#: 92701428

Cust#: 12202400

Billing Information:

PAHOKEE HIGH SCHOOL
ATTN BOOKKEEPER
900 LARRIMORE RD
PAHOKEE, FL 33476-1398

PALM BEACH US

Phone: (561)924-6400

Fax:

Contact Name [REDACTED]

Squad Type: VARSITY

Tax Exempt? Y On File?

Tax Rate: 0 % Tax Freight? Y

Shipping Information:

PAHOKEE HIGH SCHOOL
[REDACTED]
900 LARRIMORE RD
PAHOKEE, FL 33476-1398

PALM BEACH US

(561)924-6400

Phone: (561)924-6400

Squad Class: CHEER

Tax# 858013897253C1

Alternate Shipping:

Email [REDACTED]@palmbeachschools.org

Squad Group: ALL SPORTS/YR ROUND

Expiration Date:

Invoice Comments:

| # | Style#/Package# | Description | Colors | Word | Qty | Unit Price | Unit Total |
|---|-------------------------|--------------------------|---------|---------|-----|---------------------------|------------|
| 1 | MFBL1060W - Discount | VSF MotionFLEX Bodyliner | | | 25 | \$78.95 | \$1,973.75 |
| | | | | | 25 | (\$3.95) | (\$98.75) |
| 2 | CFDRA2 - Discount | Double Reverse Arch | FWH FSC | pahokee | 25 | \$39.00 | \$975.00 |
| | | | | | 25 | (\$1.95) | (\$48.75) |
| 3 | S148 - Discount | VSF 8 Pleat Skirt | | | 25 | \$87.95 | \$2,198.75 |
| | | | | | 25 | (\$4.40) | (\$110.00) |
| | | | | | | Order Total: | \$5,147.50 |
| | | | | | | Less Discount: | (\$257.50) |
| | | | | | | Shipping/Handling: | \$356.50 |
| | | | | | | Less S/H Discount: | (\$356.50) |
| | | | | | | Tax: 0 % | \$.00 |
| | | | | | | Total: | \$4,890.00 |

This is not an invoice. Tax is an estimate.

Sales tax, when applicable is calculated at the time your order is shipped complete and invoiced.

Title and risk of loss transfers to the customer upon delivery of goods to the common carrier.

Customer Order Summary

Order#: 92701428

Pahokee High School

Cust#: 12202400

| <u>VOC</u> | <u>Style/Package</u> | <u>Qty</u> | <u>Description</u> | <u>Disc Date</u> | <u>Unit Price</u> | <u>Unit Total</u> |
|------------|----------------------|------------|--------------------------|------------------|-------------------|-------------------|
| 1 | MFBL1060W | 25 | VSF MotionFLEX Bodyliner | | \$75.00 | \$1,875.00 * |

Detail Comment:

| <u>Seq</u> | <u>Garment Detail</u> | <u>Setup</u> | <u>Setup Desc:</u> |
|------------|-----------------------|--------------|-----------------------|
| 1 | Color | FRO | Motionflex Royal Blue |
| 2 | Varsity Logo | WHT | White |



A All Striping

| <u>Stripes Style and Size</u> | <u>#20-2"</u> | <u>5 Color</u> | | | |
|-------------------------------|-----------------|----------------|-------------------|--------------|----------------|
| <u>Str Colors</u> | SCR Scarlet | WHT White | ROY Royal Blue | WHT White | SCR Scarlet |
| <u>Qty</u> | <u>Size/Adj</u> | | | | |
| 8 | S+1 | | | | |
| 2 | S+2 | | | | |
| 2 | M+1 | | | | |
| 1 | M+2 | | | | |
| 2 | L+1 | | | | |
| 1 | XL+1 | | | | |
| 4 | XL+2 | | | | |
| 2 | 2XL+1 | | | | |
| 2 | 2XL+2 | | | | |
| 1 | 3XL+2 | | | | |

* Reflects Discounted Amount. The prices and totals represented are not yet associated with an order that is shipped complete and invoiced. This quote is subject to change pending any changes made to merchandise, shipping method or associated sale tax legislation.

5/20/2022

Varsity Spirit Fashion P.O. Box 842805 Dallas, TX 75284-2805

Page 2 of 4

This is not an invoice. Tax is an estimate.

Sales tax, when applicable is calculated at the time your order is shipped complete and invoiced.

Title and risk of loss transfers to the customer upon delivery of goods to the common carrier.

Rep Name: DAWN SIDDENS

Phone: (954)531-9303

Fax:

Email: dsiddens@varsity.com

2022 CUSTOMER PAYMENT FORM



Customer Name Pahokee High School Customer Number 12202400

One-Time Order Number 92701428 Estimated Amount of Order \$ 4,890

Valid for 2022-2023 School Season (Principal, AD, or Bookkeeper signature required) Not to Exceed \$ _____

List of Squad Types (If applicable): Pahokee HS Varsity Cheer (only if required by administration)

Customer Type (Choose One) School Booster Club Youth Group

Contact Name [Redacted] Sponsor/Coach/Band Director [Redacted]

Address 900 Larrimore Road

City Pahokee State FL Zip 33476

Daytime Phone Number [Redacted] E-mail Address (required) [Redacted]@palmbeachschools.org

Additional Contact Name/Title (required) Raisa Prieto

Daytime Phone Number (561) 924-6405 E-mail Address Raisa.Prieto@palmbeachschools.org

SCHOOL ACCOUNTS

This is being accepted as a valid method of payment in lieu of a purchase order from your school or district. A sponsor's signature is only acceptable when an order does not exceed \$2,000. If the sponsor also has the role of another authorized person (i.e., Bookkeeper), then a signature from a different authorized person is required for orders over \$2,000.

Principal Assistant Principal Bookkeeper Athletic/Activities Director Sponsor/Coach/Band Director

NON-SCHOOL SUPPORTED ACCOUNTS: Booster Clubs, Gyms, All-Star, Youth Groups

- Minimum 75% deposit required on all orders over \$1,000; otherwise payment is expected by due date.
- A Booster Club must have its own Tax Exempt Certificate separate from the school supplied with each order.

President Vice President Treasurer Owner Sponsor/Coach

BILLING TERMS

- Net 30 days upon date of each invoice
- 1.5% service charge per month on all past due balances
- Failure to pay within terms could delay processing of future orders

I have the authority to sign on behalf of the account indicated above. I will be responsible for payment of invoice(s) according to the terms set forth in this agreement. If payment is not received in accordance with terms, I will accept responsibility for any collection charges that may be incurred.

Customer Signature _____ Date _____

Customer Name (Please Print) _____ Title _____

OFFICE USE/SALES REP USE ONLY

I have verified the information above is true and correct. Varsity terms and payment expectations have been explained.

Sales Representative Signature _____ Date _____

Sales Representative Name (Please Print) _____



VARSITY
spirit fashion

Customer Order Summary

Pahokee High School

Order#: 92701427

Cust#: 12202400

Billing Information:

PAHOKEE HIGH SCHOOL
ATTN BOOKKEEPER
900 LARRIMORE RD
PAHOKEE, FL 33476-1398
PALM BEACH US
Phone: (561)924-6400

Shipping Information:

PAHOKEE HIGH SCHOOL
[REDACTED]
900 LARRIMORE RD
PAHOKEE, FL 33476-1398
PALM BEACH US
(561)924-6400

Alternate Shipping:

Fax:

Contact Name: [REDACTED] Phone: (561)924-6400

Email: [REDACTED]@palmbeachschools.org

Squad Type: VARSITY

Squad Class: CHEER

Squad Group: ALL SPORTS/YR ROUND

Tax Exempt? Y On File?

Tax# 858013897253C1

Expiration Date:

Tax Rate: 0 % Tax Freight? Y

Invoice Comments:

| # | Style#/Package# | Description | Colors | Word | Qty | Unit Price | Unit Total |
|---|-----------------|-------------------------|-------------|---------------|-----|------------|------------|
| 1 | WJ170/WJWP PKG | Rain Jacket | | | 25 | \$70.00 | \$1,750.00 |
| 2 | HTSTFBL2 | Heat Transfer | | PHS | 25 | \$13.00 | \$325.00 |
| | - Discount | | | | 25 | (\$0.65) | (\$16.25) |
| 3 | HTIBLN | Heat Transfer Name | | | 25 | \$16.00 | \$400.00 |
| | - Discount | | | | 25 | (\$0.80) | (\$20.00) |
| 4 | WP170/WJWP PKG | Pants | | | 25 | \$70.00 | \$1,750.00 |
| 5 | IDBBAG | Sub Barrel Bag /Qty Pr | | | 25 | \$85.00 | \$2,125.00 |
| | - Discount | | | | 25 | (\$4.25) | (\$106.25) |
| 6 | IDBCN | Names on Barrel Bag | | | 25 | \$5.00 | \$125.00 |
| | - Discount | | | | 25 | (\$0.25) | (\$6.25) |
| 7 | IDBLASTG | Sub Bag Lettering | | VARSITY CHEER | 25 | \$0.00 | \$0.00 |
| 8 | V20MZPSL | Miza+Logo / Min 15 | | | 25 | \$104.95 | \$2,623.75 |
| 9 | MCDMDSF3 | Molded Initials/Min Qty | ROY WHT SCR | PHS | 25 | \$0.00 | \$0.00 |
| | - Discount | | | | 25 | \$0.00 | \$0.00 |

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Sales tax, when applicable is calculated at the time your order is shipped complete and invoiced.

Title and risk of loss transfers to the customer upon delivery of goods to the common carrier.

Customer Order Summary

Order#: 92701427

Pahokee High School

Cust#: 12202400

| # | Style#/Package# | Description | Colors | Word | Qty | Unit Price | Unit Total |
|----|------------------------|---------------------------|---------|---------|-----|------------|------------|
| 10 | VCSH/SPIRITPAK3 | Stocked Shorts | | | 25 | \$15.96 | \$399.00 |
| 11 | CJQ/SPIRITPAK3 | Crop Jersey | | | 25 | \$20.76 | \$519.00 |
| 12 | PPFRK/SPIRITPAK3 | Printed Fab Let | ROY PNK | PAHOKEE | 25 | \$9.60 | \$240.00 |
| 13 | SHBX22/SPIRITPAK3 | Boxing Short | | | 25 | \$27.96 | \$699.00 |
| 14 | PPFRK/SPIRITPAK3 | Printed Fab Let | ROY PNK | PAHOKEE | 25 | \$9.60 | \$240.00 |
| 15 | IDPCTRC/SPIRITPAK3 | Sublimated Polo/Qty Price | | | 25 | \$44.76 | \$1,119.00 |
| 16 | CWIDLSTG | Sub Campwear Design | | PHS | 25 | \$0.00 | \$0.00 |
| 17 | IDSKFLR/SPIRITPAK3 | Sublim Flowy Skirt/Qty Pr | | | 25 | \$42.36 | \$1,059.00 |
| 18 | VCT-SC2203P/SPIRITPAK3 | Varsity Classic T/Min 6 | | DEVILS | 25 | \$19.16 | \$479.00 |
| 19 | VTT-SC2202P/SPIRITPAK1 | Varsity Tech Tee/ Min 6 | | PHS | 25 | \$21.56 | \$539.00 |
| 20 | IDQPSHQ/SPIRITPAK1 | Sublim Short | | | 25 | \$28.76 | \$719.00 |

| | |
|---------------------------|--------------|
| Order Total: | \$15,110.75 |
| Less Discount: | (\$148.75) |
| Shipping/Handling: | \$1,056.50 |
| Less S/H Discount: | (\$1,056.50) |
| Tax: 0 % | \$0.00 |
| Total: | \$14,962.00 |

This is not an invoice. Tax is an estimate.

Sales tax, when applicable is calculated at the time your order is shipped complete and invoiced.

Title and risk of loss transfers to the customer upon delivery of goods to the common carrier.

2022 CUSTOMER PAYMENT FORM



Customer Name Pahokee High School Customer Number 12202400

One-Time Order Number 92701427 Estimated Amount of Order \$ 14,902.00

Valid for 2022-2023 School Season (Principal, AD, or Bookkeeper signature required) Not to Exceed \$ _____
(only if required by administration)

List of Squad Types (if applicable): Pahokee HS Varsity Cheer

Customer Type (Choose One) School Booster Club Youth Group

Contact Name _____ Sponsor/Coach/Band Director _____

Address 900 Larrimore Road

City Pahokee State FL Zip 33470

Daytime Phone Number _____ E-mail Address (required) _____@palmbeachschools.org

Additional Contact Name/Title (required) Raisa Prieto (School Bookkeeper)

Daytime Phone Number (561) 924-6405 E-mail Address Raisa.Prieto@palmbeachschools.org

SCHOOL ACCOUNTS

This is being accepted as a valid method of payment in lieu of a purchase order from your school or district. A sponsor's signature is only acceptable when an order does not exceed \$2,000. If the sponsor also has the role of another authorized person (i.e., Bookkeeper), then a signature from a different authorized person is required for orders over \$2,000.

Principal Assistant Principal Bookkeeper Athletic/Activities Director Sponsor/Coach/Band Director

NON-SCHOOL SUPPORTED ACCOUNTS: Booster Clubs, Gyms, All-Star, Youth Groups

- Minimum 75% deposit required on all orders over \$1,000; otherwise full payment is expected by due date.
- A Booster Club must have its own Tax Exempt Certificate separate from the school supplied with each order.

President Vice President Treasurer Owner Sponsor/Coach

BILLING TERMS

- Net 30 days upon date of each invoice
- 1.5% service charge per month on all past due balances
- Failure to pay within terms could delay processing of future orders

I have the authority to sign on behalf of the account indicated above. I will be responsible for payment of invoice(s) according to the terms set forth in this agreement. If payment is not received in accordance with terms, I will accept responsibility for any collection charges that may be incurred.

Customer Signature _____ Date _____

Customer Name (Please Print) _____ Title _____

OFFICE USE/SALES REP USE ONLY

I have verified the information above is true and correct. Varsity terms and payment expectations have been explained.

Sales Representative Signature _____ Date _____

Sales Representative Name (Please Print) _____

Pahokee Middle / Sr. High
Activity Funds-Area 3
Wells Fargo

Customized Transaction Report

Report #11

2022-2023

| Date | Transaction | Category | Description | Debit | Credit | Total | Clear Date |
|---------------------|--------------|---------------------------|--|-------------------|-----------------|-----------------|---------------------|
| 10/06/2022 | Transfer 592 | CHEERLEADERS 4-0870.00 | ██████████ hbcu fees | \$40.00 | \$0.00 | \$40.00 | |
| 10/11/2022 | Check 14768 | CHEERLEADERS 4-0870.00 | ██████████ cheer refund Inv# ██████████ | \$403.13 | \$0.00 | \$403.13 | 10/31/2022 |
| 11/18/2022 | Deposit 1132 | CHEERLEADERS 4-0870.00 | cheer fees | \$0.00 | \$250.00 | \$2,716.00 | 11/30/2022 |
| 11/30/2022 | Check 14840 | CHEERLEADERS 4-0870.00 | ██████████ REFUND FOR CHEER WARM UP Inv# ██████████ | \$1,631.94 | \$0.00 | \$1,631.94 | |
| Grand Total: | | | | \$2,075.07 | \$250.00 | Balance: | (\$1,825.07) |

Case #: 23-0007 Date Rcv'd: 1-5-23
 Received From: School Cash
 Description: Cheer transactions
FY 22/23
 Exhibit #: 5
 Redactions: Yes _____ No X

Customized Transaction Report

2021-2022

| Date | Transaction | Category | Description | Debit | Credit | Total | Clear Date |
|------------|--------------|---------------------------|---|--------------|------------|--------------|------------|
| 07/26/2021 | Deposit 1059 | CHEERLEADERS 4-0870.00 | cheer balance jv | \$0.00 | \$1,985.00 | \$2,281.00 | 08/31/2021 |
| 07/26/2021 | Deposit 1059 | CHEERLEADERS 4-0870.00 | cheer deposit | \$0.00 | \$150.00 | \$2,281.00 | 08/31/2021 |
| 07/26/2021 | Deposit 1059 | CHEERLEADERS 4-0870.00 | CHEER DEPOSIT JV | \$0.00 | \$146.00 | \$2,281.00 | 08/31/2021 |
| 07/27/2021 | Deposit 1060 | CHEERLEADERS 4-0870.00 | cheer balance | \$0.00 | \$665.00 | \$7,132.75 | 08/31/2021 |
| 07/27/2021 | Deposit 1060 | CHEERLEADERS 4-0870.00 | CHEER BALANCE JV | \$0.00 | \$485.00 | \$7,132.75 | 08/31/2021 |
| 07/27/2021 | Deposit 1060 | CHEERLEADERS 4-0870.00 | cheer fees | \$0.00 | \$540.00 | \$7,132.75 | 08/31/2021 |
| 07/27/2021 | Deposit 1060 | CHEERLEADERS 4-0870.00 | cheer fees | \$0.00 | \$1,080.00 | \$7,132.75 | 08/31/2021 |
| 07/27/2021 | Deposit 1060 | CHEERLEADERS 4-0870.00 | cheer fees | \$0.00 | \$280.00 | \$7,132.75 | 08/31/2021 |
| 07/27/2021 | Deposit 1060 | CHEERLEADERS 4-0870.00 | cheer fees | \$0.00 | \$785.00 | \$7,132.75 | 08/31/2021 |
| 08/03/2021 | Check 14497 | CHEERLEADERS 4-0870.00 | Varsity Spirit Fashion cheer gear Inv# - wrong address - Tax \$0.00 - Void - 8/31/2021 | \$3,699.04 | \$0.00 | \$3,699.04 | 08/31/2021 |
| 08/06/2021 | Deposit 1061 | CHEERLEADERS 4-0870.00 | cheer balance | \$0.00 | \$250.00 | \$325.00 | 08/31/2021 |
| 08/25/2021 | Check 14501 | CHEERLEADERS 4-0870.00 | Bank of America Lockbox Services Lockbox 842805 NEW CHECK-CHECK 14497 VOIDED WRONG ADDRESS Inv# | \$3,955.61 | \$0.00 | \$8,835.17 | 08/31/2021 |
| 08/31/2021 | Check 14497 | CHEERLEADERS 4-0870.00 | Void - Varsity Spirit Fashion cheer gear Inv# - wrong address - Tax \$0.00 | (\$3,699.04) | \$0.00 | (\$3,699.04) | 08/31/2021 |
| 08/31/2021 | DebitMemo | CHEERLEADERS 4-0870.00 | check 14497 cashed after voiding | \$3,699.04 | \$0.00 | \$0.00 | 08/31/2021 |
| 09/02/2021 | Transfer 521 | CHEERLEADERS 4-0870.00 | athletic insurance gee for cheerleaders | \$320.00 | \$0.00 | \$320.00 | |
| 09/15/2021 | Deposit 1067 | CHEERLEADERS 4-0870.00 | cheerleaders | \$0.00 | \$324.00 | \$3,068.16 | 09/30/2021 |

Case #: 230001 Date Rcv'd: 11-14-22
Received From: School Cash
Description: FY 2022 Cheerleader
Activity
Exhibit #: 10
Redactions: Yes Page 1 of 2

| <u>Date</u> | <u>Transaction</u> | <u>Category</u> | <u>Description</u> | <u>Debit</u> | <u>Credit</u> | <u>Total</u> | <u>Clear Date</u> |
|-------------|--------------------|---------------------------|--------------------------------------|--------------|---------------|--------------|-------------------|
| 09/15/2021 | Transfer 522 | CHEERLEADERS 4-0870.00 | athletic insurance for cheerleaders | \$750.00 | \$0.00 | \$750.00 | |
| 10/26/2021 | Check 14567 | CHEERLEADERS 4-0870.00 | refund cheer fee for m.brown Inv# | \$270.00 | \$0.00 | \$270.00 | 10/31/2021 |
| 02/25/2022 | Deposit 1095 | CHEERLEADERS 4-0870.00 | REIMBURSEMENT | \$0.00 | \$4,069.06 | \$39,793.86 | 03/31/2022 |
| 03/11/2022 | Deposit 1099 | CHEERLEADERS 4-0870.00 | 120 | \$0.00 | \$120.00 | \$7,294.57 | 03/31/2022 |
| 03/11/2022 | Deposit 1099 | CHEERLEADERS 4-0870.00 | cheer dues | \$0.00 | \$120.00 | \$7,294.57 | 03/31/2022 |
| 03/11/2022 | Deposit 1099 | CHEERLEADERS 4-0870.00 | DUES | \$0.00 | \$180.00 | \$7,294.57 | 03/31/2022 |
| 03/11/2022 | Deposit 1099 | CHEERLEADERS 4-0870.00 | DUES | \$0.00 | \$20.00 | \$7,294.57 | 03/31/2022 |
| 03/11/2022 | Deposit 1099 | CHEERLEADERS 4-0870.00 | PHS CHEER DUES | \$0.00 | \$40.00 | \$7,294.57 | 03/31/2022 |
| 04/19/2022 | Check 14683 | CHEERLEADERS 4-0870.00 | refund for drinks Inv# | \$39.00 | \$0.00 | \$503.16 | 04/30/2022 |
| 05/25/2022 | Check 14707 | CHEERLEADERS 4-0870.00 | REFUND FOR VINYL FOR CHEER TOPS Inv# | \$50.50 | \$0.00 | \$238.25 | 05/31/2022 |
| 06/06/2022 | Transfer 574 | CHEERLEADERS 4-0870.00 | per cheer coach | \$620.61 | \$0.00 | \$620.61 | |

Grand Total: \$9,704.76 \$11,239.06 Balance: \$1,534.30

ATTN:

To: [Redacted] District Employee,
Re: cheer refund

10/11/2022 14768

Check Amount: \$403.13

| Category # | Category Name | Transaction Code | GL Department | Tax Paid | Amount | Category # | Category Name | Transaction Code | GL Department | Tax Paid | Amount |
|------------|---------------|------------------|---------------|----------|----------|------------|---------------|------------------|---------------|----------|--------|
| 4-0870.00 | CHEERLEADERS | Refunds | | \$0.00 | \$403.13 | | | | | | |

SF4001-1



TO REORDER, CALL YOUR LOCAL SAFEGUARD DISTRIBUTOR AT 706-327-9550

CC5D9W0010000 B215F008905



THE SCHOOL DISTRICT OF PALM BEACH COUNTY Check Requisition

INSTRUCTIONS: Attach invoices or bills to this completed for form. Complete form in ink.

Account Number 4-0870.00 Requisition Date 10/10/2022
 School Name Pahokee MIS HS Name of Account PHS Cheer
 Requests a check payable to [Redacted]
 for the amount of \$ 403.13

These funds are being spent for

**Refund for Embroidery, Heat Transfer,
Breast Cancer Awareness Bows & Socks.**

I certify that the goods or services indicated per the documentation or explanation provided were received, that documentation will be provided for prepayments, and that payment is in order.

[Redacted Signature]

SIGNATURE OF TEACHER SPONSOR

10/11/2022

DATE

[Redacted Signature]

SIGNATURE OF STUDENT TREASURER

10/11/22

DATE

Check Number 14768

Check Date 10/11/22

Approved [Redacted Signature]

PBSD 0181 (Rev. 5/15/2020)

Case #: 23-0007-J Date Rcv'd: 10-10-22
 Received From: R. Prieto
 Description: Cheer Req for W. Jones
 Exhibit #: 1
 Redactions: Yes _____ No X



Final Details for Order #112-5165322-2502639

Print this page for your records.

Order Placed: October 3, 2022
Amazon.com order number: 112-5165322-2502639
Order Total: \$148.89

Shipped on October 4, 2022

| Items Ordered | Price |
|---|--------------|
| 4 of: 6 Pairs Slouch Socks for Women, Heavy Extra Long Cotton Scrunch Crew Sock, Bulk pack (Pink) Sold by: HappySupplier (seller profile) Product question? Ask Seller | \$23.99 |
| Condition: New | |

Shipping Address:



Shipping Speed:
Two-Day Shipping

Shipped on October 5, 2022

| Items Ordered | Price |
|--|--------------|
| 3 of: 7 Inch Breast Cancer Awareness Cheerleader Bow Pink Ribbon Hair Bow Ponytail Holder Elastic Cheerleader Hair Band Hair Accessories for for Teens Women Set of 8 Sold by: Solumifunzione-us (seller profile) | \$15.99 |
| Condition: New | |

Shipping Address:



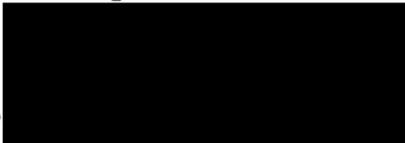
Shipping Speed:
Two-Day Shipping



Payment information

Payment Method:
Debit Card | Last digits: 1701

Billing address



| | |
|--------------------------------|-----------------|
| Item(s) Subtotal: | \$143.93 |
| Shipping & Handling: | \$0.00 |
| Promotion Applied: | -\$4.80 |
| ----- | |
| Total before tax: | \$139.13 |
| Estimated tax to be collected: | \$9.76 |
| ----- | |
| Grand Total: | \$148.89 |

9/12/2022
Store: 1

Work Order #21054

Ordered: 9/12/2022
Associate: Heather
Page 1

StitchWorks Plus
349 South Main Street
Belle Glade, FL 33430
Phone: 561-996-0442
Fax: 561-996-0429

Bill To: PAHOKEE MIDDLE HIGH
PAHOKEE MIDDLE HIGH
561-542-6341

INSTRUCTIONS: CUST SUPPLIED CHEER UNIFORMS
EMB SHELL TOPS WITH RED THREAD WORD DEVILS IN COLLEGE FONT FRONT CENTER
H/T SPK WH ON FRONT OF BODY LINER (ZIPPER IS THE BACK) PHS COLLEGE FONT
HS 9/12/22

Order Status: Closed
Due Date:

| Description 1 | Attribute | Size | Qty | Sold | Due | Price | Ext Price | Tax |
|---------------|-----------|------|------------------------------|------|-----|--------|-----------|-----------------|
| EMBROIDERY | | | 22 | 22 | 0 | \$8.00 | \$176.00 | |
| HEAT TRANSFER | | | 22 | 22 | 0 | \$5.00 | \$110.00 | less: (\$22.00) |
| | | | Total Qty Ordered: 44 | 44 | 0 | | | |

Percent Unfilled: 0

| Cashier: | Date | Deposit History Receipt # | Amount | Payment | Exempt | Subtotal: | \$286.00 |
|----------|-----------|---------------------------|------------|--------------|--------|-------------------------|-----------------|
| Miriam | 10/3/2022 | 90931 | (\$176.00) | Deposit used | | 0 % Tax: | +\$0.00 |
| Heather | 9/20/2022 | 90727 | (\$110.00) | Deposit used | | TOTAL: | \$286.00 |
| Miriam | 9/13/2022 | 90513 | \$286.00 | Cash | | Deposit Balance: | \$0.00 |
| | | | | | | Balance Due: | \$0.00 |

Thank you! Have a nice day!

Special Order Items must be paid in full at time of Order.
Store Credit Only on Cancellations with 25% Re-Stocking Fee.

11/14/22 - client contacted StitchWorks Plus (Terri).
Terri confirmed [redacted] paid \$286.00
in cash on 9/13/22. Picked up partial
order on 9/20 and the remainder on
10/3.

9/12/2022
Store: 1

Work Order #21054
Ordered: 9/12/2022
Associate: Heather
Page 1

StitchWorks Plus
349 South Main Street
Belle Glade, FL 33430
Phone: 561-996-0442
Fax: 561-996-0429

Bill To: PAHOKEE MIDDLE HIGH
PAHOKEE MIDDLE HIGH
[REDACTED]@palmbeachschools.org
[REDACTED]

INSTRUCTIONS: CUST SUPPLIED CHEER UNIFORMS
EMB SHELL TOPS WITH RED THREAD WORD DEVILS IN COLLEGE FONT FRONT CENTER
H/T SPK WH ON FRONT OF BODY LINER (ZIPPER IS THE BACK) PHS COLLEGE FONT
HS 9/12/22

Order Status: Open
Customer PO# QUOTE
Due Date:

| Item # | Description 1 | Attribute | Size | Order | Sold | Due | Price | Ext Price |
|-----------------------|---------------|-----------|------|-------|------|-----|--------|-----------|
| 84 | EMBROIDERY | | | 22 | 0 | 22 | \$7.00 | \$154.00 |
| 83 | HEAT TRANSFER | | | 22 | 0 | 22 | \$5.00 | \$110.00 |
| Total Qty Ordered: 44 | | | | 0 | 44 | | | |

Percent Unfilled: 100

Subtotal: \$264.00
Exempt 0 % Tax: + \$0.00
TOTAL: \$264.00
Deposit Balance: \$0.00
Balance Due: \$264.00

Thank you! Have a nice day!

Special Order Items must be paid in full at time of Order.
Store Credit Only on Cancellations with 25% Re-Stocking Fee.

PAID

ATTN:

To: [Redacted]
Re: REFUND FOR CHEER WARM UP

11/30/2022 14840 Check Amount: \$1,631.94

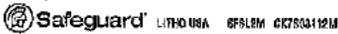
| Category # | Category Name | Transaction Code | GL Department | Tax Paid | Amount | Category # | Category Name | Transaction Code | GL Department | Tax Paid | Amount |
|------------|---------------|------------------|---------------|----------|------------|------------|---------------|------------------|---------------|----------|--------|
| 4-0870.00 | CHEERLEADERS | Refunds | | \$0.00 | \$1,631.94 | | | | | | |

SF4001-T



TO REORDER, CALL YOUR LOCAL SAFEGUARD DISTRIBUTOR AT 708-327-9560

CCSD01W0016600 B218F00905



THE SCHOOL DISTRICT OF PALM BEACH COUNTY
Check Requisition

INSTRUCTIONS: Attach invoices or bills to this completed form. Complete form in ink.

Account Number 4-0870.00 Requisition Date 11/29/2022
 School Name Pahokee High School Name of Account PHS Cheer
 Requests a check payable to [Redacted]
 for the amount of \$ 1,631.94

These funds are being spent for

Warm-ups / lettering

I certify that the goods or services indicated per the documentation or explanation provided were received, that documentation will be provided for prepayments, and that payment is in order.

SIGNATURE OF TEACHER/SPONSOR [Redacted] DATE 11/29/2022
 SIGNATURE OF STUDENT TREASURER [Signature] DATE _____

Check Number 1130122 Check Date 11/30/22 Approved [Signature]



Final Details for Order #113-7709058-8268230

Print this page for your records.

Order Placed: November 15, 2022
Amazon.com order number: 113-7709058-8268230
Order Total: \$74.85

Shipped on November 16, 2022

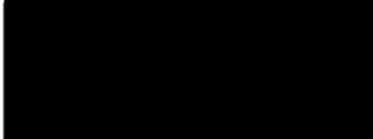
Items Ordered

5 of: *HTVRONT White HTV Heat Transfer Vinyl Bundle: 20 Pack 12" x 10" White Iron on Vinyl for T-Shirt, White & Black Heat Transfer Vinyl for Cricut, Silhouette Cameo or Heat Press Machine* **Price** \$13.99

Sold by: Dema store ([seller profile](#))

Condition: New

Shipping Address:

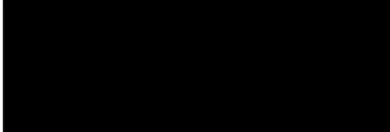


Shipping Speed:
FREE Prime Delivery

Payment information

Payment Method:

Billing address



Credit Card transactions

Item(s) Subtotal: \$69.95
Shipping & Handling: \$0.00

Total before tax: \$69.95
Estimated tax to be collected: \$4.90

Grand Total: \$74.85

November 16, 2022: \$74.85

To view the status of your order, return to [Order Summary](#).

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Final Details for Order #114-5649078-8181807

Print this page for your records.

Order Placed: November 13, 2022
Amazon.com order number: 114-5649078-8181807
Order Total: \$153.65

Shipped on November 15, 2022

Items Ordered

5 of: *Augusta Sportswear Women's Medium 4397, Royal/White*
Sold by: PulseUniform ([seller profile](#))

Price
\$28.72

Condition: New

Shipping Address:



Shipping Speed:
Standard Shipping

Payment information

Payment Method:
Visa ending in 6706

Item(s) Subtotal: \$143.60
Shipping & Handling: \$0.00

Billing address



Total before tax: \$143.60
Estimated tax to be collected: \$10.05

Grand Total: \$153.65

Credit Card transactions

November 15, 2022: \$153.65

To view the status of your order, return to [Order Summary](#).

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PAID



Final Details for Order #114-9516076-9163428

Print this page for your records.

Order Placed: November 13, 2022
Amazon.com order number: 114-9516076-9163428
Order Total: \$336.00

Shipped on November 14, 2022

Items Ordered

21 of: *DALIX 14" Small Duffle Bag Two Toned Gym Travel Bag (Royal Blue)*
Sold by: DALIX USA ([seller profile](#)) | Product question? [Ask Seller](#)

Price
\$14.95

Condition: New

Shipping Address:



Shipping Speed:
FREE Prime Delivery

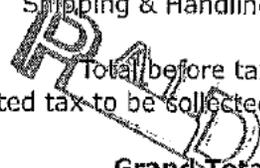
Payment information

Payment Method:

Billing address



| | |
|--------------------------------|-----------------|
| Item(s) Subtotal: | \$313.95 |
| Shipping & Handling: | \$0.00 |
| ----- | |
| Total before tax: | \$313.95 |
| Estimated tax to be collected: | \$22.05 |
| ----- | |
| Grand Total: | \$336.00 |



Credit Card transactions

November 14, 2022: \$336.00

To view the status of your order, return to [Order Summary](#).

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Final Details for Order #114-0068979-7917042

[Print this page for your records.](#)

Order Placed: November 13, 2022
Amazon.com order number: 114-0068979-7917042
Order Total: \$1,181.67

Shipped on November 14, 2022

Items Ordered

Price

- 1 of: *Augusta Sportswear Women's X-Large 4397, Royal/White* \$29.48
Sold by: VeeTrends ([seller profile](#))
Condition: New
- 5 of: *Augusta Sportswear Women's Large 4397, Royal/White* \$29.48
Sold by: VeeTrends ([seller profile](#))
Condition: New
- 6 of: *Augusta Sportswear Women's Small 4397, Royal/White* \$29.48
Sold by: VeeTrends ([seller profile](#))
Condition: New
- 1 of: *Augusta Sportswear Women's Ag7762, Royal/White, X-Large* \$26.89
Sold by: VeeTrends ([seller profile](#))
Condition: New
- 5 of: *Augusta Sportswear Women's Ag7762, Royal/White, Large* \$26.89
Sold by: VeeTrends ([seller profile](#))
Condition: New
- 5 of: *Augusta Sportswear Women's Medium Ag7762, Royal/White* \$26.89
Sold by: VeeTrends ([seller profile](#))
Condition: New
- 6 of: *Augusta Sportswear Women's Small Ag7762, Royal/White* \$26.89
Sold by: VeeTrends ([seller profile](#))
Condition: New
- 5 of: *Augusta Sportswear Women's XX-Large 4397, Royal/White* \$30.65
Sold by: VeeTrends ([seller profile](#))
Condition: New
- 5 of: *Augusta Sportswear Women's Ag7762, Royal/White, XX-Large* \$28.06
Sold by: VeeTrends ([seller profile](#))
Condition: New

Shipping Address:



Shipping Speed:
Standard Shipping



Payment information

Payment Method:

Item(s) Subtotal: \$1,104.44
Shipping & Handling: \$0.00

12:58

◀ Search



Account

ScoreCard Settings Orders More



CURBSIDE PICKUP AVAILABLE 7 DAYS A WEEK



Online Order #10422346714

Date: Aug 16, 2022

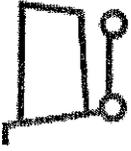
Order Total: \$57.72

Status: Fulfilled

Case #: 22-00071 Date Rcv'd: 1.5.23
 Received From: [REDACTED]
 Description: transactions - [REDACTED]
 Exhibit #: 8
 Redactions: Yes ___ No



1:09

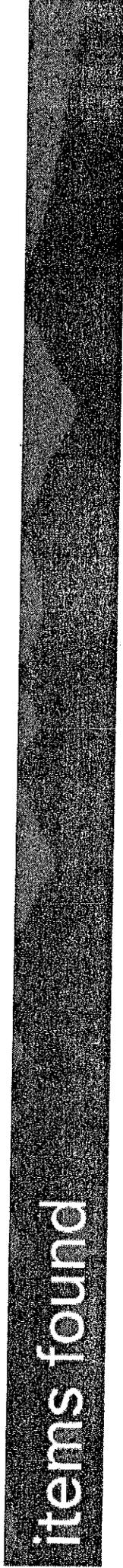


Adv Plus Banking -

Q Walmart



Cancel



items found

ug 22, 2022

VALMART.COM AA 08/20

PURCHASE 800-966-6546 AR

-\$69.51

\$0.0